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15 January 1953

MEMORANDUM FOR: CIA Career Service Board

FROM: Executive Secretary, CIA Career Service Board

SUBJECT: Status of Commendatory Letter

1. Letters to all persons whose names were submitted to me by the various Offices and Staffs of the Agency have been prepared and forwarded to the Director for his signature.

2. Following is a breakdown by Office or Staff of names originally transmitted to them, nominations received, and letters prepared.

Office	Original Listing	Nominations Received	Original Listing, Not Verified	Letters Prepared
Office of the Director	1	3		3
Deputy Director (Plans)	0	0		0
Deputy Director (Intelligence)	0	0		0
Deputy Director (Administration)	0	0		0
Inspector General	0	0		0
Office of National Estimates	0	0		0
Office of Scientific Intelligence	0	9		9
Office of Research and Reports	10	63	1	4
Office of Intelligence Coordination	0	0		0
Office of Current Intelligence	1	9		9
Office of Collection and Dissemination	0	9		9
Office of Operations	5	23		23
[redacted]	21	21		21
	1	1		1
	0	1		1
Technical Services Staff	0	0		0
Office of Communications	4	9	1	10
Office of General Services	7	20		20
Office of the Comptroller	6	7	2	9
General Counsel	1	1		1
Personnel Office	3	6		6
Audit Office	0	0		0
Procurement and Supply Office	5	8		8
Medical Office	0	0		0
Inspection and Security Office	2	20		20
Office of Training	0	10		10
Totals	67	220	4	204

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see revised tabulation dated 11 February

[redacted]

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